

No Smoking Policy



Implementation Date	September 2025
Review Date	September 2028
Reviewer	Liam Donovan

At Longwood, we are committed to promoting children's health and well-being. We recognise the health risk that second & third hand smoke poses to non-smokers especially children. We understand that infants and young children are at greater risk for exposure to second & third hand smoke than adults due to passive smoking and activities such as crawling and putting non-food items in their mouths. This is of the upmost importance for the nursery therefore in accordance with legislation, the nursery operates a strict no smoking policy within its buildings and grounds. It is illegal to smoke in enclosed places.

This policy also applies to the use of electronic cigarettes and vapes.

Procedure

We take all necessary precautions steps to protect children by adhering to the following:

- All persons must abstain from smoking while on the premises, this includes directly outside the premises where you would be visual to customers of the setting. This applies to staff, students, parents, carers, contractors and any other visitors to the premises.
- Staff accompanying children outside the school/nursery, are not permitted to smoke. We also request that parents accompanying nursery children on outings refrain from smoking while caring for the children.
- Staff who smoke do not do so during working hours, unless on a break and off the premises.
- Staff who do smoke must make every effort to reduce the effect of the odour and lingering effects of passive smoking (including breath & body parts, hand washing being a critical factor)
- Staff must not wear uniform or any item of clothing that is likely to come into contact with children after smoking.
- To protect children from exposure and maintain a professional environment, smoking is not permitted directly outside the nursery entrance, gates, or within the line of sight of children.
- All staff and visitors must avoid discarding cigarette butts in the surrounding area. Littering impacts our community relationships and presents an environmental and hygiene concern, especially where children and families walk.
- We ask all individuals to refrain from smoking in areas where smoke could drift into nursery grounds or affect those arriving and leaving the setting.
- Failure to comply with this policy may result in disciplinary action for staff or being asked to leave the premises for visitors.

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- Management will ensure that a no-smoking sign is displayed on the premises at all times.
- Staff which who use their own cars on Company business shall prohibit smoking for passengers whilst carrying out Company business.

We recognise that to protect children from the dangers of second-hand smoke, it's illegal to smoke in cars and other vehicles with someone under 18 present. Any concerns relating to this matter must be reported to the Designated safeguarding lead.

Linked Policies

Safeguarding & Child Protection Policy
Health & Safety Policy